
 ARAVALI INSTITUTE OF TECHNICAL STUDIES Approved by AICTE & Affiliated to RTU, BTER An ISO 9001 : 2015 Certified Engineering College Udaipur, Rajasthan	INSTITUTION RECORDS	Ref : AITS/IQAC/2022-23/012
	ACADEMIC YEAR : 2022-23	DATE : 04.01.2023
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Minutes of 12th IQAC Meeting

Item No.	Agenda Point	Discussion/Suggestion	Responsibility
1.	To review and confirm the 11 th IQAC meeting held on 22.08.2022	Previous meeting was review & confirmed.	Chairman, IQAC
2.	Action Taken report on the proposal of 11 th IQAC meeting	Noted	IQAC Member
3.	To discuss on course coverage & remedial classes	Director have discussed with All HoD's member about the course coverage and remedial classes of their department and also give instruction to complete the remaining course on time as per academic calendar.	All HOD
4.	Review of club activities	There will be review conducted to measure and monitor activities of various clubs.	Club-incharge
5.	To organize sports week for students	Adventure club is asked to organize sports week in January month.	Club-incharge
6.	To organize an award function to motivate students for their innovations	All Hod's discussed to conduct this activities and make a plan for this.	All HOD
7.	To conduct software training to make students ready for industrial exposure.	All Hod's are asked to conduct training to enhance the quality of students.	All HOD
8.	Any other contents permitted by chairman	NIL	NIL


Dr. Sachin Sharma
 IQAC Coordinator
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 Aravali Institute of Technical Studies
 Umarda, Udaipur


Dr. Hemant Dhabhai
 Chairman, IQAC and Director
 DIRECTOR
 Aravali Institute of Technical Studies
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**Item No. 2 : Action Taken Report on the Proposal of 11th IQAC
Meeting held on 22.08.2022**


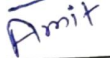


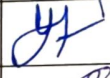
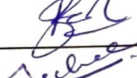
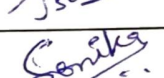

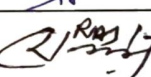
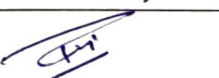
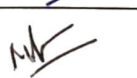
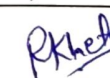
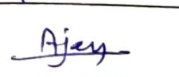

Item No.	Agenda Point	Action Taken
1.	Review of Academic activities, results and action plan for improvement.	All academic result checked by all department. Remedial Classes conducted for weak students apart from regular classes.
2.	Induction Program for First Year Students	Induction Program has been conducted in the month of October.
3.	To prepare academic calendar 2021-22 as per norms	The academic calendar for 2022-23 was prepared by Examination Incharge as per University Guidelines.
4.	To organize the webinars, Workshops FDPs and Seminar on latest trends	Workshops, Training Programs and Seminars organized by all departments in association with IIC and clubs.
5.	To motivate faculties for attending FDP/Workshop/Conference etc.	All faculty have attended webinar, workshop, expert lectures and FDP.



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Attendances :

S. No.	Name	Designation	Position	Signature
1.	Dr. Hemant Dhabhai	Director	IQAC Chairman	
2.	Mr. Amit Agrawal	Finance Secretary	Management Representative	
3.	Dr. Sachin Sharma	HOD (CE)	IQAC Coordinator	
4.	Mr. Aabhas Mathur	Registrar and HOD (ECE)	IQAC Co-Coordinator	
5.	Mr. Gaurav Purohit	HOD (ME)	Member	
6.	Dr. Bheru Das Vairagi	HOD (EE)	Member	
7.	Dr. Jitendra Singh Chouhan	HOD (CSE)	Member	
8.	Dr. Sonika Gurjar	Professor	Member	
9.	Mr. Devendra Suthar	Examination Incharge	Member	
10.	Ms. Chandraveer Ranawat	Assistant Professor	Member	
11.	Mr. Ravi Goutam	Assistant Professor	Member	
12.	Mr. Mukesh Ganchi	Assistant Professor	Member	
13.	Mr. Robin Khetan	Director, Areta Animation	Industry Representative	
14.	Mr. Ajay Meena	Student	Student Representative	


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